



Letter of Intent

Dear Uzma,

Congratulations!

Subsequent to your interview and discussions with us, we are pleased to offer you an appointment for the role of **Research Associate- Business Management** at a CTC of **INR. 240000/-p.a.** with **Acadecraft Pvt. Ltd.** We take this opportunity to appreciate your decision to join the Acadecraft family. As mutually agreed, your joining with us will be dated on **30th March, 2022.**

Please be noted that in case of voluntary or involuntary separation of your employment within the first 15 working days, the company will not be liable to process your payroll. You are requested to report at 10:00AM on the day of your joining or your candidature will be canceled.

Kindly give a confirmation on the same.

On the date of your joining, kindly have the soft copies of the following documents ready with you:

- Copies of certificates of qualification from Standard 10th to the highest degree
- Copy of relieving or experience letter from previous employer/s (if applicable)
- Copies of the salary slips of the last three months (if applicable)
- Copies of permanent and present address proof
- Copy of PAN Card

Acadecraft Pvt. Ltd.

Anushka

Anushka Pandey

Talent

Specialist

(Signature)
 Director Corporate Relations
 Invertis University
 Bareilly

(Signature)
 Registrar
 Invertis University
 Bareilly